### National Certificate Vocational (Levels 2, 3 & 4)

#### National Certificate: Management
- Management Practice
- Operations Management
- Financial Management
- Entrepreneurship and Project Management

#### National Certificate: Marketing
- Advertising and Promotions
- Marketing
- Marketing Communication
- Consumer Behaviour

#### National Certificate: Office Administration
- Business Practice
- Office Practice
- Office Data Processing
- Applied Accounting / New Venture Creation

#### National Certificate: Finance, Economics and Accounting
- Applied Accounting
- Economics Environment
- Financial Management
- New Ventures Creation

#### National Certificate: Information Technology and Computer Science
- Information Systems
- Systems Development
- Computer Programming
- Computer Hardware and Software
- System Analysis and Design
- Electronics
- Data Communication and Networking
- Contact Centre Operation

#### National Certificate: Safety in Society
- Governance
- Health and Safety
- Criminal Justice System
- Policing Practice
- Criminology

#### National Certificate: Engineering and Related Design
- Engineering Practice and Maintenance
- Engineering Processes and Technology
- Engineering Technology
- Materials Technology
- Professional Engineering Practice
- Engineering Systems, Design and Development
- Applied Engineering Technology
- R&D and Turning
- Automotive Repair and Maintenance
- Physical Science

#### National Certificate: Electrical Infrastructure Construction
- Electrical Principles and Practice
- Electronic Control and Digital Electronics
- Workshop Practice
- Electrical Workmanship
- Electrical Systems and Construction
- Physical Science

#### National Certificate: Civil Engineering and Building Construction
- Construction Planning
- Construction Plant and Equipment
- Construction Materials
- Construction Supervision
- Construction Carpentry and Roof Work
- Construction Plumbing
- Masonry and Bricklaying

#### National Certificate: Mechatronics
- Introduction to Computers
- Stored Programme Systems
- Electro Technology
- Manual Manufacturing
- Machine Manufacturing
- Computer Integrated Manufacturing
- Mechatronic Systems

#### National Certificate: Hospitality
- Food Preparation
- Hospitality Catering
- Hospitality Services
- Client Services and Human Relations

#### National Certificate: Tourism
- Science of Tourism
- Client Services and Human Relations
- Sustainable Tourism in South Africa
- Tourism Operations

#### Vocational Activities
- Assist with communication management in organizations
- Participate in human resources management
- Market new products
- Sell goods and services
- Manage production within an organization
- Assist with communication management in an organization
- Marketing
- Business Management
- Promotions and Advertising
- Financial Management
- Public Relations
- Office Administration

#### Career Opportunities
- Human Resources
- Marketing
- Financial Management
- Public Relations
- Office Administration
- Accounting and Bookkeeping
- Office Management
- Office Administration
- Freight Forwarder
- Private Secretary
- Front Line Reception
- Recruitment of Employment Agent
- Self Employment
- Labour Relations
- Sales Management
- Brand Management
- Customer Relations

### Four Compulsory Fundamentals
- Language
- Mathematics
- Maths Literacy
- Life Orientation

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