



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



PORT ELIZABETH  
TVET COLLEGE

**EXTERNAL ADVERTISEMENT**  
**PROJECT FUNDED BY NATIONAL SKILLS FUND**

**PORT ELIZABETH TECHNICAL VOCATIONAL EDUCATION AND TRAINING [TVET]  
COLLEGE**

**APPLICATIONS:** Please hand deliver your application, quoting the reference number to: The Deputy Principal: Corporate Services: Mr. D.P. Baartzes; Port Elizabeth TVET College; Erica Central Campus; 1 Richmond Park Drive; Richmond Hill; Port Elizabeth 6001; Reception Area or post your application to: Private Bag X6040; Port Elizabeth 6000

**CLOSING DATE AND TIME:** 09 FEBRUARY 2022 at 16:00

**NOTE:** Applications must be submitted on a Z83 application form obtainable from any public service department or on the internet at [www.gov.za/documents](http://www.gov.za/documents) or [www.pecollege.edu.za](http://www.pecollege.edu.za). The duly completed Z83 application form must be accompanied by a duly signed and dated Application Letter. A recently updated comprehensive CV with three (3) contactable references and certified copies of all qualifications, the qualification transcripts of certified copies (statement of results), identity document and driver's license [where it is required] not older than six (6) months is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority and the evaluation certificates from SAQA must be attached. Failure to sign the Z83 form and submit the requested documents will result in your application not be considered. Candidates whose appointments will promote representivity of race, gender and disability will receive preference. Correspondence will only be entered into with short-listed applicants. If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. Successful candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Applications received after the closing date or fax and email applications will not be considered.

**POST: FACILITATOR/ASSESSOR FOR CRAFT ENTERPRISE PROGRAMME (JEWELLERY PRODUCTION)**

**REFERENCE NUMBER: TS06/2022PEC**

**SALARY: R257 508PA + 37% IN LIEU OF BENEFITS (SL 7)**

**CENTRE: PORT ELIZABETH TVET COLLEGE: RUSSELL ROAD CAMPUS**

**NATURE OF APPOINTMENT: PROJECT CONTRACT – 2 YEARS**

**Port Elizabeth Technical Vocational Education and Training College (TVET)**

Central Administration - Tel: 041 509 6000, Fax: 041 582 2017 • Dower Campus - Tel: 041 509 6200, Fax: 041 481 7111  
Iqhayiya Campus - Tel: 041 509 6450, Fax: 041 452 1048 • Russell Road Campus - Tel: 041 509 6300, Fax: 041 582 2281  
Victoria Campus - Tel: 041 509 6150, Fax: 041 374 5321  
Private Bag X6040, Port Elizabeth 6000 • Email: [info@pec.edu.za](mailto:info@pec.edu.za) • [www.pecollege.edu.za](http://www.pecollege.edu.za)

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**REQUIREMENTS:** Incumbent should have a relevant Senior Certificate / Grade 12/ NCV Certificate (Level 4). Must have a tertiary education in the creative arts, which is at least NQF Level 5. Should have developed marketable craft products in Jewellery. Must have product design and development skills. Must have marketing Skills in order to assist learners to market their products. Must have mentorship skills as the incumbent will have to mentor learners. Must be a South African National. Must have facilitated training programs within the SETA environment or TVET Colleges. Must have a passion for the creation of arts and craft products. Must have 2 – 3 years relevant teaching experience. Must be in a possession of an Assessor qualification.

**DUTIES:** Facilitation and assessment of relevant learnerships on more than one site. Progress reporting to relevant stakeholders as required. Collating and management of POE's, including the uploading of learner results. Act as mentor to learners. Conduct on the site monitoring and verification. Any other requirements deemed necessary for the successful delivery and completion of training.

**ENQUIRIES: Mrs. C Jansen & Mrs. Z Platjies**

**Tel: (041) 509 6000**

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